Manuscript Formatting Requirements

File Format & Size	Microsoft word doc or DOCX format. File size – 3mb.
Length	Maximum words limit 9,000 including abstract and references.
Language	English, Tamil, Arabic and Sinhala. Authors should make sure your manuscript has been spelling and grammar checked prior to submission.
Font	▪ English - Times New Roman (12-point font) ▪ Tamil - Vijaya (Unicode) (12 - point font) ▪ Arabic - Traditional Arabic (16 - point font) ▪ Sinhala - Iskoola Pota (12 - point font) *It is mandatory that the title, abstract, and references of all manuscripts submitted in **Tamil, Arabic, and Sinhala** be in **English**.*
Layout and Spacing	▪ Paper Size: A4 (21 x 29,7cm) ▪ Orientation: Portrait ▪ Margins (Top, Bottom, Left, Right): 2,5 cm each ▪ Text Alignment: Justified ▪ Line Spacing: Single Authors do not insert header, footer or page numbers. Do not format text in multiple columns. Blank lines should be left only if necessary. Authors do not use multiple spaces.
Content Organization	**1. Beginning section** The following elements are required, in order: ➢ Title, authors and affiliations ➢ Abstract and keywords ➢ Introduction **2. Content organization** Middle section The following elements can be renamed as needed ➢ Materials and Methods ➢ Results & Discussion ➢ Conclusion **3. Ending section** The following elements are required, in order: ➢ Acknowledgments (Optional) ➢ References ➢ Appendix(es) (if applicable)
Title	The title should be specific, descriptive, concise, and comprehensible to readers outside the field. Written in upper case, bold letters and centered. Limited to 250 characters. The Title should be a brief indicating the contents of the paper. The Title Page should include the authors' full names and affiliations, the name of the corresponding author along with phone, address and E-mail.

Abstract	The abstract should describe the main objective(s) of the study, explain how the study was done and summarize the most important results and their significance. The abstract should not exceed 300 words.
Keywords	The list should be presented horizontally and should include 4-6 keywords or key phrases that reflect the content of the manuscript. The keywords or key phrases should be separated by commas. Only proper nouns and proper adjectives and abbreviations should be capitalized.
Headings	Headings are written in upper case, bold letters after a blank line. Sub-headings are written in sentence case, italic letters. They are numbered using Arabic numerals (1, 1.1, 1.2, 1.2.1…, 2, 2.1…). Limit manuscript sections and sub-sections to 3 heading levels.
Tables	Tables should be followed APA referencing method.
Figures	Figures should be followed APA referencing method.
References	References should be followed APA referencing method.
Appendix(es)	Any appendixes that are necessarily follow the References section. The heading for each appendix should include a label identifying it as an appendix and a title. If only one appendix exists, the label should be Appendix; if multiple appendixes exist, the labels should include capital letters (e.g., Appendix A, Appendix B). The label and the title should be on separate lines and should be sentence case, bold, and centered.
Additional Guidelines	Arabic words should be transliterated according to the style annexed with the download page of the journal website.
Further Details	Editor-in-Chief, Sri Lankan Journal of Arabic and Islamic Studies (SLJAIS), Faculty of Islamic Studies & Arabic Language, South Eastern University of Sri Lanka, University Park, Oluvil, #32360, Sri Lanka. e-Mail: sljais@seu.ac.lk Tp: +94 67 22 55 127/ +94 67 22 55 385